

Sustainable Energy Academy 2018 Youth and Civil Society Action Project Proposal Development

The evaluation criteria for the Sustainable Energy Academy 2018 project proposals are presented in the following table. Each criterion has its own evaluation weight, as presented in the table.

The project proposal should address an issue within the field of sustainable energy.

| # | Evaluation criteria – Description | Weight |
|---|---|--------|
| 1 | <u>Situation Analysis</u> <ul style="list-style-type: none"> • Does the project include a description of the situation and preliminary data? • Is there a clear link between the purpose of the project and the problem? | 15% |
| 2 | <u>Feasibility and viability</u> <ul style="list-style-type: none"> • Is the project feasible and financially viable? • Can the project be delivered on time (within the deadline)? • Are the project activities properly reflected in the budget? | 15% |
| 3 | <u>Impact</u> <ul style="list-style-type: none"> • What are the economic impacts of the project? • What are the social impacts of the project? • What are the environmental impacts of the project? • From the perspective of achieving sustainable energy goals, will the project have a tangible impact on the stakeholders? | 20% |
| 4 | <u>Stakeholders</u> <ul style="list-style-type: none"> • How broad are the included stakeholders within this project? • Who are the stakeholders within this project? | 10% |
| 5 | <u>Awareness-raising</u> <ul style="list-style-type: none"> • How will you inform stakeholders, increase the public awareness of sustainable energy issues, ensure information accessibility and create a platform for information exchange? • What are the project results which will be assessed, evaluated and communicated to the community members? | 15% |
| 6 | <u>Replicability</u> <ul style="list-style-type: none"> • Will the project be an incentive for community members to initiate similar projects on their own? • How many new opportunities will be created? • Will the project have a long-term continuous impact? | 10% |
| 7 | <u>Innovation</u> <ul style="list-style-type: none"> • How innovative is the project for your community? • Does the project include a social entrepreneurship component? | 10% |
| 8 | <u>Co-financing</u> Is there co-financing? Is the co-financing sufficient and realistic? What percentage of the project budget is from the grant? What percentage of the budget is from co-financing? What are your co-financing resources? (For example: This could include you/your team’s time, facilities provided by you/your team) | 5% |

Eligibility:

Each applicant would submit one project proposal within this project. The applicant should have attended at least one day of the Sustainable Energy Academy 2018 Youth and Civil Society Workshops in the Getik Valley.

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Deadlines:

- The proposal should be submit by **October 7, 2018**.
- The project proposals will be evaluated within a week of the submission deadline, afterwards the winning projects will be announced (By **October 14, 2018**).
- The winning project would be implemented and completed within four weeks of winning the small grant. (Deadline: **November 11, 2018**)

Selection Process:

A Grant Committee will read and assess each application. Each Committee member will give a score on each of the eight (8) evaluation criteria. The scores from each member in the Committee will be averaged to determine the winning projects. The proposal should receive an average of more than **50%** of the maximum score to be considered to receive funding.

Transparency:

Adequate feedback would be given to the applicants, through comments.

Amount:

The small grant will be with the maximum amount of **500** euros. Effective and winning projects may require less than the maximum amount.